Inchture Parent Council Meeting – Wednesday 12th November 2025 18:30

Present:

Lindsay Andrews

Jo Bell (Headteacher)

Fiona Bienkowski

Claire Brough

Sara Cassidy

Louise Chalmers (Deputy Headteacher)

Jenna Gallazi

Scott Headley (Treasurer)

Catherine Lamont

Laura Malloch

Emma Mathieson (Secretary – Minutes)

Adrienne Miller McLaughlin (Social Media officer)

Dawn North (Chairperson)

Tasha O'Hare

Jordan Russell

Apologies: Fiona Callaghan

Dawn welcomed everyone to the meeting. Minutes from the AGM had been circulated and were approved. No further comments had been made.

Treasurer's Report

Parent Council Treasurer's Report November 2025

Balance at end of last update (17th September) = £4,325.31 (£2,625.31 available)

Funds on hand 12th November 2025 = £4,700.10 (£3,451.66 available due to below:-)

- Still to pay for Training Courses - £1,200.00
- Scrapantics - £48.44

Events/Miscellaneous Income:
Halloween - £892.67
Christmas Raffle - £250.00 (So far)

Total = £1,142.67

Expenditure
DJ Balance = £100.00
Tent for Nursery - £33.56***
B&Q Boxes - £85.00***
Christmas Tree Stand - £333.00***
Petty Cash for Nursery - £150.00
Christmas Raffle Tickets - £62.00
Lottery Licence - £20.00
Bonus Ball = £100.00
Halloween Expenses (Fiona) - £62.41
Halloween Expenses (Sara) - £78.41

*** These expenses have been taken off of the amount the PC will contribute toward Scrapantics course as they are all school expenses but had to be paid via PC for procurement reasons ***

Total = £1,024.38

Bonus Ball: All Balls now sold again!
September – £147.00
October – £147.00
November – £70.00 (So far)

Total = £364.00

Actions/Notes

- Issue with the transfer to Emma as signatory. Email received by Emma but error when trying to open it. I need to call the bank to see if they can re-issue to a different email address, I will try to find time to do this during the in-service days.

Fundraising.

The recent Hallowe'en Party was very successful, a profit of £601 was made. Thanks to all the organisers and helpers. Kind donations were received from Asda, Tesco, Morrisons and Taylors. Feedback received was that more lighting would be helpful at the tables and that a second lucky dip box would have reduced the length of the queue. It was discussed that there were many adults present at the earlier disco, making it feel congested as there were younger siblings and buggies as well. It was suggested that maybe tea and coffee could be provided in the family room during the earlier disco, so parents were on hand but free up space in the hall. The original DJ who had been booked but let us down at the last minute will not be booked again, Fiona B has a contact for another DJ in Errol. Some schools use their own lights and Spotify to reduce the costs of hiring a DJ – could be considered when planning next year. Fiona B also shared a checklist she had sourced from Connect to help planning for events alongside a checklist she has made to assist in hiring a DJ with a list of questions to ask and check prior to booking. This is based on information from www.citynightsdisco.co.uk/complete-school-disco-planning-checklist/. These documents will be filed in the planning folder. Anyone can make their own account with Connect for free, they do not need to use the official parent council one. It was agreed that excess stock from the Hallowe'en party should be used for the Movie night and Christmas parties.

Movie Night:

Jordan and Cat are organising the Christmas Movie night which is on December 11th 2025. Laura and Scott have agreed to be First aiders for the event. Louise and Jo will be available to help from 4.30pm as they have a meeting until then. In addition to the snacks left over from the Hallowe'en party Jordan will source Pom bears (allergy friendly) from his local Coop shop. Children will be allowed to bring an additional small snack, a water bottle and a blanket. The chosen film is Nativity – no suitable new films out this year so far. Other options of Muppets Christmas Carol and The Grinch were discussed but Nativity was felt to be the best choice. The permission slip from last year will be adapted by Scott. Money to Scott as before. P1-P7 only, not nursery. Pick up time will be 5:15pm. Cat will make a flier on Canva which will be shared on social media in due course. As before children will be collected from their classes by Parent Council members – Mrs Bell will remind teachers.

Headteacher's Report:

Mobile phone policy is being developed in school for pupils on the back of some recent incidents. It is on the agenda to be discussed at the In-service days on 13th/14th November. PKC take no responsibility for loss/theft of devices and filming/taking photos without permission could be reportable to the police. Digital devices should not be brought to school. If children do bring them to school and are found to be using them parents will receive a phone call. There will be a separate policy for staff members.

PVG update -More than 20 people, including all members of the Parent Council and regular parent volunteers, have signed up. School rely heavily on parents to help with events and transport so this is necessary to meet the new requirements.

School improvement plan – outdoor learning is underway and learning on scrap antics is happening soon. Curriculum for hope has already encouraged some stimulating and difficult conversations with the children. There have been visitors to the school from the foodbank, Ukraine and Fairtrade. The purpose is to put excitement into learning and give it a sense of purpose.

Fly tipping:

People have been regularly using the school's bins to dispose of their own rubbish, including difficult to dispose of items such as a TV and a helium balloon. This in turn has an impact on the school not having enough room for school waste. The only bin for public use is the Rag bag one. The other bins are locked but are easy to open. Mrs Bell asked for a message to be put out on social media to ask people not to use the school's bin

Money requests:

P7 have asked for £30 towards their start up project. They are learning about different aspects of food preparation and healthy eating. They plan to do pop-up's over 5 weeks and sell their products to the community. Parent Council members offered £50 donation in view of the high costs of buying items.

Mrs Bell asked for £250 towards the Rights Respecting Schools Accredited Silver Schools award. This will allow the school to display the banner. The "Rights Knights" and a lot of other children have worked very hard on this project. It is linked to CRC. This request was approved.

£50 was also agreed to purchase circular foam to make toadstool seats out of cable reels for the library. Claire's mum will make them free of charge once the foam is purchased.

Christmas:

Remaining food from the Hallowe'en party and movie night will be made available for Christmas parties. Books for presents have arrived and members of the Parent Council who are willing to wrap these have been identified. 60 selection boxes are needed for the parties, 20 have already been donated by Tesco Riverside. Awaiting other responses from Morrisons and Tesco in Perth.

Nursery have asked for assistance for their raffle. Tickets are being sold outside Nursery at drop off. Donations so far have included Porters Vouchers and hospitality for 4 people at St Johnstone. It was suggested that this could make more money by being auctioned (silent auction online) – Dawn N happy to organise.

Christmas Night Light switch on:

Christmas jumpers to be sold along with raffle tickets. More are available in Scott's office. Inchture food shack will be supporting the event with hot chocolate and snacks. Santa will be coming in on a carriage. All spaces for the grotto are sold. There will be Reindeers visiting, the pupil choir will be singing, Showcase the street will be there. Mrs Wilson and the Enterprise group will be selling items they have made. Previous pupils are returning to dress up as Elves.

Future Fundraising:

Pub quiz is planned for Term 3. Jordan and Adrienne happy to take the lead. They will liaise with Inchture Hotel about a suitable date.

Plan to repeat last year's successful "Colour raffle" on Sports Day.

Next meeting planned for 21st January 2026.