Minutes from Inchture Primary School Parent Council AGM – 11Gth September 2024.

Present:

Jo Bell (Headteacher)

Fiona Bienkowski

Claire Brough

Fiona Callaghan

Sara Cassidy

Louise Chalmers (Deputy Headteacher)

Jenna Galazzi

Emma Mathieson (Secretary – Minutes)

Adrienne Miller McLaughlin

Dawn North (Chairperson)

Tasha O'Hare

Jordan Russell

Matthew Sierocinski King

Apologies:

Scott Headley (Treasurer)

Laura Malloch

The minutes from the previous meeting had been circulated and approved.

Dawn welcomed everyone to the meeting and then gave her report.

Chair Report AGM 11th September 2024:

Inchture Parent Council Mission Statement and Objectives

a) Promoting close co-operation and communication between parents/carers, pupils, school staff and the wider community.

b) The identification, study and discussion of matters of mutual interest relating to the education and welfare of pupils representing the views of the parents/carers.

c) Engaging in activities which support and advance the education of pupils attending the school

d) To create a supportive environment in which the parents/carers and the wider community can take an active role in children's development promoting equality and fairness.

e) Report to the Parent Forum of which EVERY parent is a member.

Towards these objectives the Parent Council has engaged in activities in the following areas

Fundraising through community activities and events

School/Nursery- Parent Council partnership (activities and equipment)

To raise funds we organised the following activites

Halloween

Movies Night

Bunny Drive- although unfortunately this did not go ahead

Christmas Jumper Sales

Sports Day Raffle

Easyfundraising

MyNameTags

Cash4School Competition

Throughout the academic year, the school, nursery and Parent Council took active roles in maintaining a strong partnership. Activities and achievements towards this goals included but were not limited to

Christmas gifts for nursery and p1-2

P7 leavers

Contributing to the Toy Baskets

Helping to stock the library with baskets and boxes

Ruby Bench

Paint and materials for care of the outdoor classroom

Ipads

Financial Support of the School Tuck Shop

Aims for the Year Going Ahead

More of the Same!

We need to work for the children, staff and teachers of Inchture Primary and Nursery to support and aid where we can. We are the voice of the Parent Forum which puts us in a position of responsibility to all parents and carers. It is important that all of us recognise that.

Scott had provided a written report in his absence which Dawn shared with the group

Parent Council Treasurer's Report September 2024

Balance at end of last update (14th May) = £3,611.23

Funds on hand 10th September 2024 = £5,005.83

Events/Miscellaneous Income:

Easy Fundraising = £83.66

Sports Day Raffle = £1135.00

Total = £1218.66

Expenditure

Playground Box Stuff = £93.41

Ink Pads = £39.13

Bonus Ball = £200.00

Halloween Stock (Emma) = £74.52

Total = £407.06

Bonus Ball: All balls now sold!!

May – £147.00

June – £147.00

July – £147.00

August – £147.00

- Bonus Ball is running smoothly and bringing in £97.00 profit each month that we can use to help support the school

Actions/Notes

-Need to add another signatory to the bank account as Tricia is still on the account

Emma is happy to be added on, I will aim to progress this as soon as possible.

Headteacher's Report:

Mrs Bell gave an update on the School Impovement Plan. A focus on writing has been carried over from last year which has seen an improvement in attainment in writing and a 6% narrowing in the gender gap with improvement in both boys and girls. The focus this term will be on a new way of teaching writing – ACORN measurement writing. The second area is development of metaskills, incorporating how to demonstrate these in learning and link to wider achievements and learning journals. The third focus is on classroom inclusion and the introduction of Decider

Skills. Parent and Clinical Psychologist, Vicki Dunbar, will be involved in doing training with staff and then parents. Members of staff are attending self regulation courses.

PEF Funding of approximately £18,000 a year will be used to employ a teacher one day a week. Miss Goodfellow will backfill Mrs Angus who will work on the literacy ACORN project with children.

Learning journals are being introduced. IDL Literacy and numeracy interventions (online) support children with their learning.

During the summer the trim trail was fixed but now needs fixed again unfortunately.

Primary 1 and Primary 2 classrooms have new flooring and painting will be done in the October holidays.

There is one less class this year due to drop in numbers of children and the spare classroom has been made into a sensory, quiet area where PSA's can work with children. The children have named this area The Treehouse. Mrs Ogg does drama classes here on a Thursday.

Staffing updates- the numbers of children in the Nursery have increased and two new ECP's have been appointed.

Inchture Primary turns 50 this year. A community walk is taking place on 16th September. Children will deliver postcards around the village which they have designed themselves about what Inchture Primary means to them. The postcards are inviting community members to the street party on 27/9/24. Sponsorship money will go towards new play equipment for across the school. They have enough parent helpers for the walk. Different classes will go different routes and Dolly's Pamper and Play will kindly provide refreshments for Nursery and P1 children. Mr Patterson is going to organise a choir from P3/4 choir to sing at the Christmas event.

School photos will be taken on Wednesday 2nd October and will be by FIZZ photography. School will make some profit from this. Following on from the previous parental survey about photos individual and class photos will be taken. There was not much interest in the survey in class photos so these will not be taken.

Funding requests

Nursery asked for £100 to replenish loose parts.

Street party- £150 request for table decorations including table cloths, jam jars and paper cups.

Technology - £1700 request for 2 IPADs and 2 laptops (to replace lost or obsolete stock)

Boombox for playground to enable music to be played via Bluetooth - £300

Claire will get a quote for this.

An outdoor socket is needed for the Christmas light switch on (among other things) Quote so far £900 has to be PKC approved contract. There is a possibility that the Community investment fund might be able to help with this project. Dawn will investigate this.

In order to consider the above funding requests we moved on to the AGM and appointment of the new members and committee.

Edgar Huitema and Marie Murray have decided to step down this year. Dawn thanked them for their support, especially Edgar having been Chair for a few years.

The following members were eligible and willing to stay on the committee for their second year: Fiona Bienkowski, Fiona Callaghan, Jordan Russell and Tasha O'Hare. Adrienne Miller McLaughlin was proposed as a new member by Fiona C and seconded by Jordan. Brodie Bird who was previously a member was not present and we had received no communication from him so he was not re-elected. All other members wished to remain on the committee and were nominated and seconded as follows:

Laura Malloch, nominated by Fiona C and seconded by Tasha

Jenna Gallazi, nominated by Fiona C and seconded by Tasha

Claire Brough, nominated by Tasha and seconded by Fiona C

Sara Cassidy, nominated by Tasha and seconded by Fiona C

Scott Headley, norminated by Tasha and seconded by Fiona C

Emma Mathieson, nominated by Fiona C and se conded by Fiona B

Dawn North, nominated by Tasha and seconded by Jordan

Office Bearers:

Dawn North was willing to be re-elected to the position of Chair. She was nominated by Tasha and seconded by Fiona C.

Scott Headley was re-elected as Treasurer. He was nominated by Tasha and seconded by Emma.

Emma Mathieson agreed to continue as Secretary. She was nominated by Fiona B and seconded by Dawn.

Social Media was previously done by Jenna Gallazi but Adrienne Miller McLaughlin was keen to take on this role. She was nominated by Fiona C and seconded by Jenna. Dawn, Emma and Scott also have access to the Social media account and can help where needed.

Other matters discussed included the New Constitution for the Inchture Parent Council which was written earlier this year and had been sent to parents in June 2024 and again in August 2024. No response was received from the parent body so this was unanimously approved by members present and will be put on the School website.

Funding requests as detailed above were discussed after the Committee was elected and approved. £100 for Nursery, £150 for decorations for street party, £1700 for IPADS and Laptops, Up to £350 for the boombox and up to £900 towards the outside socket if the grant does not cover it. It was felt that there would be a good community benefit from the outside socket and it would be useful ongoing at other events such as sports day.

Fundraising:

We already have Easyfundraising set up, Bonus Ball, Asda Rewards, My Name tags which all bring in income. There is a Hallowee'n disco being planned for 29/10/24. Dawn, Emma and

Fiona B are planning but will need volunteers and a sign up sheet will be circulated initially among Parent Council members and then to the wider parent audience. Gav who did the disco last year is booked. He is charging this year. We have also had to replenish all the stock to sell at the "treats" table such as glow sticks, flashing rings/hairbands, poppets, tattoos etc as we were sold out last year! The discos will be split Nursery to P3 and P4-P7. Nursery children will need to be accompanied by an adult over the age of 16. Taylors have very generously donated boxes of crisps and popcorn for this event.

50th Street Party:

It was discussed whether there was a role for Parent Council at the street party but Mrs Bell felt that we should enjoy the event with our families.

Christmas Light Switch on-28/11/24

At this event we plan to sell the preloved Christmas Jumpers. As this is a community event there may be more uptake. Fiona C and Tasha both have clothes rails that we can use.

Christmas Gifts for Nursery to P2 children will be provided and wrapped by Parent Council as we have done previously. Approx £100 for books plus 50 selection boxes for parties at around £70.

Future Fundraising:

Feedback from the questionnaire sent to parents last term was that a games night would be a popular choice. Unfortunately,the last games night that was organised (Bunny Drive) had to be cancelled due to a lack of interest. Other popular events are the Hallowe'en Disco and Christmas Movie night both of which will be planned. The Christmas Movie night will be on December 12th and Jordan and Jenna will take the lead on this. As usual the movie night will be for Primary 1-7 only, not Nursery. Other suggestions from Jenna were for a bingo night, a chocolate raffle suggested by Emma, and a quiz night suggested by Jordan. We decided to discuss these suggestions further at the next meeting and aim for term 3 for another event.

Community Award Project:

Mrs Bell plans to ask the children what they would like to see in the back playground. New basketball stands, a lego wall and scrap antics to aid creative play are some ideas. These would likely need to be for the next grant due to closing dates.

Parent Forum:

Feedback from a parent about the size of school dinners for older children and lack of choice and availability of yogurts and fruit for the second sitting of lunch. Sometimes some meal options are changed at short notice. Mrs Bell said that this is likely a valid point but as it is Tayside Contracts who provide school dinners the school has no control over this. The contact details for Tayside contracts are www.tayside-contracts.co.uk/contactus. This will be shared with the parent who raised the concern and if necessary Parent Council could email Tayside Contracts on behalf of the parent body.

Dates of future meetings:

20th November at 6.30pm

January 29th 2025 and May 14th 2025.