Inchture Parent Council Meeting Wednesday 25th January 2023 7pm School staff room

Attending: Edgar Huitema, Tricia Moran (minutes), Dawn North, Fiona Callaghan, Jayne McLean, Alison Gallagher, Claire Brough, Marie Murray

Apologies: Laura Marshall, Sara Cassidy, Brodie Bird, Jordan Russell, Louise Chalmers, Scott Headley, Jenna Gallazi, Caroline Harridence, Emma Mathieson

AGENDA

1. Welcome and Apologies, see above for attendance and apologises.

2. Approval and actions from previous minutes

Actions – Ceilidh and Fayre are upcoming – please put in your diary to help on the day and any offers to help please see Dawn/ Scott re Ceilidh and Tricia re fayre.

3. Head Teacher Report:

Staffing update, Lee has left – a huge thank you to all parents who contributed to Lee leaving present. Welcome to Casey who has started in the office.

Parental engagement – thank you to parents and families who supported the Christmas events – concert, Christmas service and panto.

SLT – want to have an informal opportunity for parents to come into school to meet the Senior Learning Team, discussed how this may work and advantages of this.

Industrial action: additional strike days 28th Feb, 1st March, there are potentially 3 more dates between March 13th and 21st April.

School has had some decorating and improvement updates, including some new furnishings and learning materials and is looking great.

School improvement plan- new reading resources has been purchased and some new play materials.

App – is now up and running, the app also links into the school email account so parents can communicate with the office using this. Currently 236 people have downloaded the app. If anyone has any issues with using the app or download or access to the app please contact the school. Contact can be via telephone, or email inchture@pkc.gov.uk or please speak to either Mrs Bell or Mrs Chalmers at the school gate.

Website – some of website is out of date but it links to the app so there will be more up to date information on the app.

4. Treasurers Report: See document below.

Additionally we had a movie night last week that raised £332.

5. Fundraising Update:

Successful fundraising in term one, including Halloween, and a photoshoot- thank you to Stuart Wood for running this fundraiser for us, and we have had great feedback regarding photographs.

Movie night was a success last week, thank you to Tesco and Morrisons who donated our snacks.

Ceilidh – games, tickets will be for sale aiming to sell 80 tickets, this is aimed to be a family event. More details to come out over the term.

Risk assessment to be completed prior to event. Also looking for volunteers.

Spring fayre – to be held in May within school grounds. If you can help with anything for this event please contact the parent council.

6. PC charitable status:

If you wish to be involved in the process for applying for charity status please get in touch with Alison Gallagher. There will be a meeting planned in near future to start this process.

We need a draft of purpose and why/ plan for taking this forward.

7. AOB

Updated information needed for the parent council section on school website, including link to sway. Link for sway for reader interest:
https://sway.office.com/b0OD3uFCTrqgm1Qd?ref=Link

A parent council board for information? To look for a space where information could be displayed within school.

Digital update: Parent Council donated money towards new iPads that have now arrived! Thank you for all parental contributions towards these. Photos to follow!

School dinners: issues with dinners being ordered but sometimes running out before children are receiving their food. Some of this is an impact from the meals now being ordered online but also changes to the administration. School are aware and trying to find solutions. Please contact Tayside Contracts with any feedback. Feedback can be given at

either enquiries@tayside-contracts.co.uk or through the website https://www.tayside-contracts.co.uk/contactus

8. Date of next meeting: 10th May 2023. 7pm. School.

Actions:	Detail :	Assigned to:
Outstanding:		
Action from PKAVS meeting on 23.11.23	To send letter to wider school community regarding charitable status. Follow up meeting to be arranged – please contact Alison if you would like to be part of this process. Draft of purpose and why/ plan for this application needed.	Alison to lead Alison Alison
Current meeting		
Ceilidh	Volunteers required for the event, on Friday the 24th of March	Dawn
Spring Fayre	To be held on the 27th May (Saturday), more ideas, more help and more hands to help needed! Please speak to Tricia	Tricia
App	School would like feedback if there are any issues with accessing or downloading the school app,	All Parents and families
School webpage	Parent council details need updated along with link to Sway	Tricia
Parent Council board	Consideration to be given if there is a space for this within scho	Parent council/ school
iPads	Celebration post required	School/ Dawn
School dinners	School are looking into solutions, please speak to school regarding this or you can directly contact Tayside Contracts with feedback too. https://www.tayside-contracts.co.uk/contactus enquiries@tayside-contracts.co.uk	School/ Parents and families.

Inchture Parent Council Treasurer Update

General Update

There continues to be an ongoing issue with changing the signatories on the bank account. I received a letter from the bank today (which was dated 8th December!!) and have instructions on how best to continue. My hope is that we can finally get this completed by the end of February. As it stands I've been having to make payments via the paypal account, however due to the balance of the paypal account now being depleted I will be relying on Scott McGregor to help out making payments in the meantime which giving he has stepped down from the parent council is not ideal – however we have no other viable options currently.

Income Summary for October/November/December

- £648.07 (Halloween disco/fund raising)
- £272.47 (Children in need funds)
- £64.55 (Photoshoot funds)
- £168.00 (Lee Milton leaving gift)
- £358.50 (Bonus ball income)

Expense Summary for October/November/December

- £1000.00 (Donation towards Coach costs for Christmas Pantomine)
- £200.00 (Bonus ball winnings)
- £272.47 (Children in need funds)
- £168.00 (Lee Miltons leaving gift)
- £113.20 (Books)
- £201.80 (Misc expenses – Inc lottery licence, and supplies for events)

Fund Balances as of December 31st

Bank Balance - £2,747-67
Paypal - £4-04
Cash - £0-00

Total Funds - £2,751-71

Bonus Ball

The bonus ball scheme is continuing to operate, and we are now in a position where we are covering costs and making a profit each month which we can plan to put into technology for the school.

There is regular income currently of £119.50/month which is £50.00 for the winner and £69.50 towards the technology fund. This equates to £834.00/year.

There are still 11 numbers available to be sold and should they be allocated this would bring an additional £27.50/month.

There was a winner in October, November, and December – With the amounts having been paid to the Oct/Nov winner, I am in the process of organising the payment for the December winner currently. January's draw will be on Saturday coming.

Sorry that I am not able to make the meeting in person – please direct any questions/queries/suggestions to Edgar and he can pass them onto me following the meeting.

Scott Headley

THANK YOU
Inchture Primary School
for raising a fantastic
£272-47
The money you have raised will be used to help change the lives of children and young people facing disadvantage in communities across the UK.
BBC CHILDREN IN NEED
BBC Children in Need has not verified the above fundraising. This is not a receipt.
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