Inchture Parent Council AGM Wednesday 23.11.22 at 8pm Zoom.
Meeting to discuss and explore the advantages and challenges of gaining charity status for the Parent Council.

Attending: Giselle Hall, Edgar Huitema, Alison Gallagher (chair), Tricia Moran (minutes), Claire Brough, Dawn North, Fiona Callaghan, Jayne McLean, Louise Chalmers, Jordan Russel, Sara Cassidy, Brodie Bird.

Meeting was chaired by Alison Gallagher, and led by Giselle from PKAVS, Alison thanked Giselle for agreeing to attend our meeting to discuss charity status, the advantages and challenges of applying for this and how this may benefit our group.

As an organisation PKAVS can support with the application and work with the group to discuss our purpose and also develop policies (templates are also available) and give guidance as required. PKAVS also support with proofreading the application before it is submitted.

Once Inchture Parent Council is set up as an SCIO PKAVS can also support with ongoing applications for further funding streams and other income that we could be eligible for.

There were discussions around why we would want to have charitable status. The main advantages include additional funding streams and also accountability; the structure and purpose off the group would be clear and something we would be expected to deliver on.

As a charity we would need to have members (membership can be two tier) with a minimum of three trustees. Each member would have legal rights and voting rights as part of the charity committee.
Additionally within our policies we would also need a complaints process.

Once we have charity status we would need to review and maintain the regulation standards, submit accounts, receipts, and payments. These accounts would need to be independently examined by a bookkeeper or accountant. The trustees would be required to submit an annual report and narrative around these accounts.

In conclusion it was agreed that charity status should be considered by our group with a proposal to move forward with this application process being put to the main parent body. It was proposed that are letter should be sent to parents requesting any concerns support or objections to be communicated by a final date. This was agreed to with a majority vote.

Meeting was closed, with all thanked for their attendance and Giselle from PKAVS thanked for her contribution and offer of support going forward.

Action: To communicate with Parent Body regarding the charity application and welcome feedback around this with a deadline date.